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ORDER N°

/MINFOPRA/OF

11 AVR 2016

To announce the competitive entrance examination for the recruitment of **sixty (60) legal probationers** of the Judicial Division of the National School of Administration and Magistracy (ENAM), for the 2016/2017 academic year.

THE MINISTER OF THE PUBLIC SERVICE AND ADMINISTRATIVE REFORM,

- Mindful of the Constitution,
Mindful of Law N° 99/016 of 22 December 1999 regulating the general rules and regulations governing public establishments and enterprises of the public and semi public sectors;
Mindful of Decree N° 94/199 of 7 October 1994 regulating the general status of the public service, together with all the amendments thereto;
Mindful of Decree N° 2005/086 of 29 March 2005 to organize the Ministry of Public Service and Administrative Reform;
Mindful of Decree N° 2005/154/of 6 May 2005 to organize the National School of Administration and Magistracy (ENAM) and the amendments thereto;
Mindful of Decree N° 2011/408 of 9 December 2011 to organize the Government;
Mindful of Decree N° 2011/410 of 9 December 2011 to reshuffle the Government;
Mindful of Decree N° 2012/188 of 18 April modifying and completing article 11 (new) of decree n°2004/080 of 13 April 2004 modifying some provisions of decree n°095/048 of march 1995 organizing the status of magistrates,
Mindful of Decree N° 2000/696/ PM of 13 September 2000 regulating the general rules and regulations for government competitive examinations,

Hereby orders as follows:

Article 1: 1) A competitive entrance examination for the recruitment of **fifty (50) legal probationers** into the Judicial Division of ENAM, is hereby announced for the 2016/2017 academic year. The syllabus for the examination is appended to this order.



J.

2) The number of available places is shared as follows:

- **Judicial section: 40**
- **Administrative section: 10**
- **Accounts section: 10**

Article 2: The examination shall be open to all Cameroonians who fulfil the following requirements:

- Fulfil the general requirements for employment within the public service as well as the requirements laid down by the general rules and regulations of the public service;
- As for the Judicial and administrative sections, hold a Masters degree or "Maitrise" in Law issued by a Cameroonian university or any other foreign equivalent certificate, recognized by the competent authority and accepted by the Ministry of Higher Education;

As for the accounting section, hold either a Masters degree or "Maitrise" in economics or in Management or a Masters degree in Computer Science issued by a Cameroonian university or any other foreign equivalent degree, recognized by the competent authority and accepted by the Ministry of Higher Education at the deposit date of the examination file.

- Be 32 (thirty two) years of age, at most, as of 1st January 2016.

Article 3:1) Application forms are to be download from the following website: www.enam.cm

2) Examination fees stand at f cfa 15.000 (fifteen thousand francs)

3) Examination fees shall be paid:

- To the Accounting Officer of ENAM for those who submit their files in Yaoundé in acknowledgment of a receipt attesting payment of the examination fees.
- To the Regional delegations of the Ministry of the Public Service and Administrative Reform for other applicants, still in acknowledgment of their receipt attesting payment of their examination fees.

4) The applicants can submit their file right at ENAM for those in the center region or at the Regional Delegations of the Ministry of the Public Service and Administrative Reform,



5) Application forms shall be submitted at ENAM or at the Regional Delegations of the Ministry of the Public Service and Administrative Reform not later than Wednesday 25th may 2016;

6) The candidates' application files shall comprise the following documents:

- A certified true copy of the required certificate;
- an attestation of presentation of the original of the required certificate signed by the Governor or the Senior Divisional Officer;
- an attestation of presentation of the original of the GCE A/L or an equivalent diploma allowing you to get access into higher education;
- a receipt attesting the payment of the registration fee, issued by the Accounting Officer ENAM for those in the Centre Region or the Regional Delegations of the Ministry of the Public Service and Administrative Reform for other applicant;
- a certificate of non-conviction of not more than three(03) months old signed by the competent judicial authorities;
- a medical certificate of not more than three (03) months old signed by a public sector medical doctor;
- a certified true copy of a birth certificate, typed and signed by the competent administrative or council authorities.

N.B: All incomplete files or files containing fake or falsified documents shall be rejected.

7) The lists of candidates authorized to sit for the competitive entrance examination shall be set and pasted at ENAM on latest Friday 03 June 2016 .

The publication of the list shall serve as individual notification to candidates.

Article 4: 1) The written part of the examination which shall take at the Yaoundé Centre (ENAM) only, shall be done according to the following schedule:

A. Common paper for all the sections:

– General Knowledge

- Duration: 4 hours, coeff.4
- date: Saturday 4 June 2016
From 7.30 am to 11.30 am



B. Paper for each speciality

- Judicial section: **paper in Criminal Law/ Criminal procedure**
- Administrative section: **paper in Constitutional Law**
- Accounts section: **paper in Public Funds**

- Duration : 4 hours, coeff. 4
- Date : Saturday 4 June 2016
From 13.00 am to 17.00 am

C. Paper for each speciality

- Judicial section: **paper in Civil Law/ Civil procedure**
- Administrative section: **paper in law and administrative litigation**
- Accounts section: **paper in Accountancy**

- Duration: 4 hours, coeff.4;
- Date : Sunday 5 June 2016
From 7.30 am to 11.30 am

D. Paper for each speciality

- Judicial section: **paper in Corporate Law**
- Administrative section: **paper in public liberties**
- Accounts section: **paper in Economics**

- Duration : 4 hours, coeff.4;
- Date: Sunday 5 June 2016
From 13.00pm to 17.00 pm

2) Candidates are expected at the examination halls at 7.00 am at the latest for the papers that shall be written in the morning, and 12.30 pm for the afternoon paper.

Article 5: The oral part of the examination which shall take place in Yaoundé (ENAM) shall comprise an interview with:

- a grand jury: coeff.2
- a language jury: coeff.1

Article 6: All national Identity Cards receipts obtained less than three months before the latest date of registration for this competitive entrance examination shall not be accepted.



Article 7: Any case of fraud recorded before; during or after the competitive entrance examination shall be sanctioned in accordance with the laws and regulations in force.

Article 8: This order shall be registered and published in the official Gazette in English and French.

YAOUNDE
ANGOUING MICHELANGE
MINISTER OF THE PUBLIC SERVICE AND ADMINISTRATIVE REFORM



SERVICES DU PREMIER MINISTRE VISA
002882 07 AVR 2016
PRIME MINISTER'S OFFICE

PROGRAMME OF THE COMPETITIVE ENTRANCE EXAMINATION INTO THE JUDICIAL, ADMINISTRATIVE AND ACCOUNTS SECTION OF THE JUDICIAL DIVISION OF ENAM FOR THE 2016/2017 ACADEMIC YEAR.

I. WRITTEN PAPERS

A. General knowledge:

- literature, philosophy;
- Contemporary History;
- Scientific and technological evolutions;
- Civilizations;
- arts and cultures;
- Topical questions.

B. Papers of specialties

1- Judicial section

Civil LAW

BASIS AND CHARACTERISTICS OF THE RULE OF LAW

SOURCES OF LAW

- written sources;
- Sources of non-written law, general principles of law, custom, case law.

TOPICS IN LAW

- Distinction between natural persons and corporate bodies;
- Identification of legal persons and their rights.

PROPERTY RIGHTS

NATURAL PERSONS AND FAMILY

- The Cameroonian nationality.

MARRIAGE

- Formation, sanction, proof.

DIVORCE AND SEPERATION

- General principles;

FILIATION

Legitimate child, illegitimate child, adoption, conflicts.

PARENTHOOD AND MARRIAGE

- Principal duties arising from parenthood and marriage;
- alimony (condition, enforcement, nature).



OBLIGATIONS

- General principles;
- Execution of obligations;
- Extinction of obligations.

CONTRACTS

- General principles of contract law;
- Formation of contracts;
- Effects of contracts;

LEGAL ELEMENTS

- offence and quasi tort
- Quasi contracts

PROPERTY

- Content;
- basis;
- Accessories;
- Apparent and indivisible property;
- Proof.

POSSESSION

- General principles;
- Donation and legacies.

SUCCESSIONS

- General principles;
- Donation and legacies.

MATRIMONIAL REGIMES

PRIVATE INTERNATIONAL LAW

- General principle;
- Disputes;
- Settlement of disputes;
- Foreign judgment and exequatur.

CIVIL PROCEDURE

- The leading principles of legal proceedings;
- Application of proof;
- Procedure of the Court of first instance (CFI);
- Procedure of the High Court (HC);
- Judgment and execution;
- Procedure of the Court of Appeal;
- Procedure of the Supreme Court;

CORPORATE LAW

- commercial law;
- companies rights and judicial law of corporate;



- Payment of debt;
- Security and ways of execution;
- Collective procedure for discharging liabilities;
- The referee right;
- The main contracts of corporate business:
 - I-company contract;
 - II- selling and purchase contracts;
 - III- transport contract;
 - Iv-service contract;
 - v- Labor contract;
 - VI-enterprise contract, subcontracting, engineering, technology transfer
 - VII-renting contract;
 - VIII-management of renting contract;
 - IX-distribution contract, contract exemption, compromising contract etc;

CRIMINAL LAW

- General principles;
- Infraction of the law;
- Coactions and complicity
- Criminal responsibility;
- Penalties;
- Prescriptions ;
- Appeals.

CRIMINAL PROCEDURE

- The leadings principles of legal proceedings;
- Public action;
- Civil action;
- Proceedings and investigation;
- close watch by the police and detention;
- Hearing, proceedings, judgment;
- Settlement of proofs;
- Remedy at law (appeal) and authority of the res judicata.



2- ADMINISTRATIVE SECTION

LAW AND ADMINISTRATIVE LITIGATIONS

- General Administrative Law: public establishments, administrative proceedings, public services;
- Administrative litigations: the status of the administrative judge and administrative.

PUBLIC LIBERTIES

- Freedom of expression, information and communication;
- Freedom of association, meeting and political party's formation;
- Freedom to move;
- The limits of public liberties;
- institutions regulating public liberties:
 - * The national commission for human rights and liberties;
 - * Competent jurisdictions of common right;
 - * A particular jurisdiction: High Court.

PUBLIC INTERNATIONAL LAW

- Sources;
- Settlement of disputes.

3- ACCOUNTS SECTION

ACCOUNTANCY

- General;
- Analytic;
- projected;

ECONOMY

- Micro economy;
- macro economy;
- Economy of development;
- Monetary economy;
- International economy;

PUBLIC FUNDS

- The rudiments of public funds;
- The state financial policy;
- The financial policy of local authorities;
- The budgetary and accounting set-up of the state;



- The budgetary and accounting set-up of the administrative public establishments;
- The budgetary and accounting framework of local authorities;
- auditing of the management of the state budget;
- The financial jurisdictions in Cameroon and abroad;
- Relations between financial jurisdictions and judicial authorities.

THE JUDICIAL ORGANS

- Customary Courts;
- Courts of first instance;
- High Courts;
- Courts of Appeal;
- Supreme Court;
- Court of impeachment;
- Administrative Court;
- Special regional tribunals;

PERSONNEL OF THE JUDICIARY

Magistrates: status of magistracy, the Higher Judicial Council (HJC)

- Court of Registrars and personnel of the legal prosecutor's office and their status.

AUXILIARIES OF JUSTICE

- Bailiffs, and officers of execution;
- Barristers;
- solicitors;
- Judicial police.

THE LANGUAGE JURY

An interview with a jury: in French for English speaking candidates and in English for French speaking candidates.

