

ORDER No. 006521 /MINFOPRA OF _____

To announce direct competitive examination for the recruitment of 10 (ten) Meteorology Technical Assistants, for the 2018 session.

THE MINISTER OF THE PUBLIC SERVICE AND ADMINISTRATIVE REFORM,

Mindful of the Constitution;

Mindful of decree No.75/781 of 18 December 1975 to lay down the Special Rules and Regulations governing the corps of Meteorology civil servants, as amended by decree No.76/329 of 5 August 1976;

Mindful of decree No.94/199 of 7 October 1994 on the General Rules and Regulations of the Public Service, as amended and supplemented by decree No.2000/287 of 12 October 2000;

Mindful of decree No.2000/696/PM of 13 September 2000 to fix the general system of Government Competitive Examinations;

Mindful of decree No.2011/408 of 9 December 2011 to organize the Government, as amended and supplemented by decree No.2018/190 of 2 March 2018;

Mindful of decree No.2012/537 of 19 November 2012 to organize the Ministry of the Public Service and Administrative Reform;

Mindful of decree No.2018/191 of 2 March 2018 to reshuffle the Government.

HEREBY ORDERS AS FOLLOWS:

Article 1.- a) A direct competitive examination to recruit 10 (ten) Meteorology Technical Assistant of the 'D' category of the Public Service have been announced.

b) The said examinations shall take place on 27 October 2018 in Yaounde, the only examination centre.

Article 2.-REQUIREMENTS

- To be of Cameroonian nationality;
- Be at least 17 years of age and 29 years at most as at 1st January 2018 (be born between 01/01/1989 and 01/01/2001);
- Be physically fit to assume the duties of Meteorology civil servants;
- Never have been convicted.
- Be holder of the First School Leaving Certificate (FSLC) or the *Certificat d'Etudes Primaires* (CEP).

Article 3.-FILE COMPOSITION

(1) The application file shall comprise the following documents:

- a) a registration form bearing a CFA 1000 francs fiscal stamp. The forms can be obtained from the Ministry of the Public Service and Administrative Reform or at all its Regional Delegations or downloaded at the following website address: <http://www.minfopra.gov.cm>;
- b) a certified true copy of birth certificate signed by a competent civil authority;
- c) a certificate of non-conviction;
- d) a certified true copy of the required certificate signed by a competent civil authority;



- e) an attestation of presentation of original of the required certificate signed by a competent civil authority;
- f) a medical certificate issued by a public sector Medical Officer;
- g) a receipt attesting payment of a registration fee of CFA 15 000 francs (fifteen thousand) issued by either the Head of the Direct Competitive and Scholarship Examinations Service at the Ministry or the Head of the Recruitment and Training Service at the Regional Delegations of the Ministry of the Public Service and Administrative Reform;
- h) a copy of the contract or decision of employment, for the state employee candidate governed by the Labour Code;
- i) 2 (two) passport-size photographs;
- j) an envelope bearing a CFA 500 francs stamp and the candidate's address.

(2) The complete application file shall be submitted, against a receipt, at the Ministry of the Public Service and Administrative Reform, Department of State Human Resources Development, Direct and Scholarship Competitive Examinations Service (4th floor, Rooms 405 and 409) or in all Regional Delegations of the Public Service, Recruitment and Training Service, latest Friday 12 October 2018.

N.B.:

- All incomplete or late files or files containing documents signed at a Police station shall be rejected.
- All documents should be certified by a competent civil, municipal or legal authorities and not more than 3 (three) months old at the time of submission of file.

Article 4.- SYLLABUSES AND EXAMINATION TIMETABLE

1. The syllabus for this competitive examination shall be those of class 5 and class 6.
2. The written part shall be scheduled as follows:

| Date | Paper | Time | Time allowed | Coef. | Eliminatory mark |
|-----------------|-----------------------|------------------|--------------|-------|------------------|
| 27 October 2018 | Reading Comprehension | 8 a.m. - 10 a.m. | 2 hrs. | 5 | 5/20 |
| | Mathematics | 11 a.m - 1 p.m. | 2 hrs. | 4 | 5/20 |
| | Essay | 2 p.m - 4 p.m. | 2 hrs. | 3 | 5/20 |

3. Candidates are informed that the latest time to arrive the examination centre is 7:00 a.m.

Article 5.-The final results of the competitive examinations shall be published through an instrument signed by the Minister of the Public Service and Administrative Reform.

Article 6.- This order shall be registered and published wherever necessary.

03 AOÛT 2018

Yaounde,

THE MINISTER OF THE PUBLIC SERVICE
AND ADMINISTRATIVE REFORM



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