



MINISTRY OF THE PUBLIC SERVICE AND ADMINISTRATIVE REFORM
COMPETITIVE ENTRANCE EXAMINATION NOTICE

The Minister of the Public Service and Administrative Reform (MINFOPRA) informs the general public that :
 A competitive entrance examination for the recruitment of 179 (one hundred and seventy nine) students/trainees into the Professional Masters Programme in Public Management (MP2) of the Advanced Institute of Public Management (AIPM) for the 2017/2019 academic year has been announced.
 Three (3) major courses shall be offered namely:
 - **1st Course : Management of Public Organisations**
 - **2nd Course : Management of Regional and Local Authorities**
 - **3rd Course : Public Finance Management**
 The number of available places are distributed as follows:



INSTITUT SUPERIEUR DE MANAGEMENT PUBLIC

ADVANCED INSTITUTE OF PUBLIC MANAGEMENT

Courses	Centre	Yaounde	Buea	Garoua
1st Course		64	20	20
2nd Course		25	10	10
3rd		20	5	5
Total		109	35	35

I. REQUIREMENTS TO SIT THE COMPETITIVE EXAMINATION

Candidates shall meet the following requirements:
 a) Be holder of a Bachelor's Degree or any other equivalent diploma;
 b) Provide evidence of relevant professional experience of at least 5 (five) years by the closing date of the examination
 c) Provide evidence of management experience of at least 2(two) years as a Service Head (minimum) by the closing date of the examination;

II. FILE COMPOSITION

Candidates' complete application file shall be submitted latest 22 ^{DEC.} ~~NOV~~ 2016 at the Secretariat of the Division for Higher Training and Research of AIPM/ Nylon quarter - Bastos. The files shall comprise the following documents:

Group 1 : Application Documents

- A stamped application form to be collected at AIPM;
- An authorization to sit the examination from the candidate's employer (Minister, General Manager, Head of Organization under whom they belong, ...);
- A detailed and signed curriculum vitae;
- Four (4) passport-size photographs;
- A FCFA 30,000 receipt issued by the Accounting Officer of AIPM representing examination fees (non refundable).

Group 2 : Supporting Documents

- A certified true copy of the last two diplomas (Bachelor's Degree included) not more than three months ago;
- A certified true copy of birth certificate not more than 3 (three) months old;
- Certified true copies of transcripts of the Bachelor's Degree or any recognized equivalent Diploma;
- A medical certificate not more than 3 (three) months old;
- Attestations of presentation of originals of certificates (Bachelor's Degree, Master's Degree, etc.) signed by the Governor or Senior Divisional Officer;
- Letters of encouragement and/or congratulation (where applicable);
- A large envelope bearing a F CFA 500 stamp and the candidate's address.
- AR incomplete or late files or files containing documents signed by the Police shall be rejected.
- Documents certified by administrative, municipal and judicial authorities shall be less than three months old at the time of submission
- For further information, get into contact with the Secretariat of the Division for Higher Training and Research of AIPM.

III. EXAMINATION SYLLABUS AND TIMETABLE

1. The syllabuses for this examinations are those of study cycles that have issued the required diplomas
2. This examination that shall take place in Yaoundé, the only examination centre, shall be scheduled as follows:

Date	Paper	Time	Time allowed	Eliminatory mark
14/07/17	General Knowledge	8 a.m. - 12 p.m	4 h	5/20
15/07/17	ORAL	8 a.m. - 5 p.m.	8h	5/20

3. The latest time to arrive the examination centre is 7:00 a.m. prompt.

CONTACT: 222 67 64 54 / 222 20 46 36 / 222 21 20 65 / 677 897 691



26 OCT 2016
 The Minister of the Public Service and Administrative Reform

ANGOUING Michel Ange