

30 AVR 2020

ORDER No. **002915** /MINFOPRA OF

To announce a training competitive examination to recruit 20 (twenty) student Senior Youth and Action Instructors (IPJA) and 20 (twenty) student Youth and Action Instructors (IJA) into the National Youths and Sports Centre (NYSC) of Kribi for the 2020/2021 academic year.

**THE MINISTER OF THE PUBLIC SERVICE AND ADMINISTRATIVE REFORM,**

- Mindful of the Constitution;
- Mindful of decree No.75/789 of 18 December 1975 to lay down the Special Rules and Regulations governing the corps of Youth and Sports civil servants;
- Mindful of decree No.84/050 of 27 February 1984 to lay down the Rules governing the National Youths and Sports Centres (NYSC);
- Mindful of decree No.94/199 of 7 October 1994 on the General Rules and Regulations of the Public Service as amended and supplemented by decree No.2000/287 of 12 October 2000;
- Mindful of decree No.2011/408 of 9 December 2011 to organize the Government, as amended and supplemented by decree No.2018/190 of 2 March 2018;
- Mindful of decree No.2012/537 of 19 November 2012 to organize the Ministry of the Public Service and Administrative Reform;
- Mindful of decree No.2018/191 of 2 March 2018 to reshuffle the Government;
- Mindful of decree No.2000/696/PM of 13 September 2000 to fix the General System of Government Competitive Examinations,

**HEREBY ORDERS AS FOLLOWS:**

**Article 1.-** (1) A training competitive examination to recruit 20 (twenty) student Senior Youth and Action Instructors (IPJA) and 20 (twenty) student Youth and Action Instructors (IJA) into the National Youths and Sports Centre (NYSC) of Kribi is hereby announced for the Bamenda, Bafoussam, Douala, Garoua and Yaounde centres, for the 2020/2021 academic year.

(2) The physical part of the said training competitive examination shall take place on 25 and 26 August 2020 and the written part shall be conducted on 29 and 30 August 2020.

(3) The number of available places is distributed as follows:

| NYSC                                       | QUOTA               |                     |   |
|--|---------------------|---------------------|---|
|  | External Candidates | Internal Candidates |   |
|  |                     | Civilians           | Armed Forces , Police and Penitentiary Administration |
| Senior Youth and Action Instructors (IPJA) | 18 places           | 1 place             | 1 place   |
| Youth and Action Instructors (IJA)         | 19 places           | /                   | 1 place   |

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## Article 2.- REQUIREMENTS.

### a) General conditions:

The examinations shall be open to all Cameroonians who meet the following conditions:

- 1) fulfil the general requirements for employment into the Public Service as well as the conditions laid down by the General Rules and Regulations of the Public Service.
- 2) be physically fit to work as a Youth and Action Instructor.
- 3) be at least 17 (seventeen) years of age and 31 (thirty-one) years of age, at most, as at 1<sup>st</sup> January 2020 (be born between 01/01/1989 and 01/01/2003) for external candidates and 40 (forty) years of age at most, as at 1<sup>st</sup> January 2020 (be born between 01/01/1980 and 01/01/2003) for internal candidates.

### b) Specific conditions:

#### 1- For the admission into the cycle of Senior Youth and Action Instructors (IPJA)

- For external candidates, be holder of the Baccalaureate diploma of General Secondary Education (all series) or the General Certificate of Education Advanced Level (GCE-A/L) in at least two papers excluding "religious knowledge" or any other recognized equivalent certificate ;

- For internal candidates, be a Youth and Action Instructor (IJA) with at least three years of seniority as at 1<sup>st</sup> January 2020 or be a civil servant of the Armed Forces, Police and Penitentiary Administrations, fulfilling the same specific conditions required from external candidates and with at least 3 (three) years seniority as at 1<sup>st</sup> January 2020.

#### 2- For admission into the cycle of Youth and Action Instructors (IJA)

- For external candidates, be holder of the Probatoire certificate of General Secondary Education (all series) or both the General Certificate of Education Ordinary Level (GCE-O/L) in at least four papers excluding "religious knowledge" and General Certificate of Education Advance Level (GCE-A/L) in at least one paper excluding "religious knowledge" or any other recognized equivalent certificate.

- For internal candidates, be Assistant Youth and Action Instructor (IAJA) with at least 3 (three) years of seniority as at 1<sup>st</sup> January 2020 or be a civil servant of the Armed Forces, Police and Penitentiary Administrations, fulfilling the same specific conditions required from external candidates and with at least 3 (three) years seniority as at 1<sup>st</sup> January 2020.

## Article 4.- FILE COMPOSITION.

Candidates' complete files shall be submitted, against a receipt, at the Ministry of the Public Service and Administrative Reform, Department of State Human Resources Development, (4<sup>th</sup> floor, Rooms 405 and 409) or in all Regional Delegations of the Public Service, latest Friday 7 August 2020. The files shall comprise the following documents:

### - For External Candidates:

1. a registration form bearing a CFA 1000 francs fiscal stamp. The forms can be obtained at the Ministry of the Public Service and Administrative Reform or all its Regional Delegations or downloaded at the following website address: <http://www.minfopra.gov.cm>;
2. a certified true copy of birth certificate signed by a competent authority;

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| a competent authority;       |             |
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3. a certificate of non-conviction;
4. a certified true copy of the required certificate signed by a competent civil authority;
5. an attestation of presentation of the original of the certificate signed by a competent civil authority;
6. a medical certificate issued by a public sector Medical Officer;
7. an information sheet duly legalized by a competent authority;
8. a receipt attesting payment of the sum of CFA 15 000 (fifteen thousand) francs issued by an EXPRESS UNION official at the place of submission of the application files;
9. two passport-size photographs;
10. an envelope bearing a CFA 1000 francs stamp and the candidate's address.

– *For internal candidates:*

1. a registration form bearing a CFA 1000 francs fiscal stamp. The forms can be obtained at the Ministry of the Public Service and Administrative Reform or all its Regional Delegations or downloaded at the following website address: <http://www.minfopra.gov.cm>;
2. a copy of the absorption or reclassification instrument;
3. a receipt attesting payment of the sum of CFA 20 000 (twenty thousand) francs issued by an EXPRESS UNION official at the place of submission of the application files;
4. an authorization to sit the examinations issued by the Minister of the Public Service and Administrative Reform, after prior approval of the minister under whom the candidate is working;
5. an envelope bearing a CFA 1000 francs stamp and the candidate's address.

**N.B:**

- State employee candidates governed by the Labour Code who meet the conditions set out in Article 2 shall provide a copy of their contract or decision of employment.
- IJA candidates' holder of GCE-O/L and GCE-A/L should produce certified true copies and attestations of presentation of original copies of the said certificates duly signed by a competent civil authority.
- Incomplete or late files or files containing documents signed by the police shall not be accepted.
- All documents should be certified by a competent civil, municipal or legal authorities and not more than 3 (three) months old.

**Article 5.- TIMETABLE AND MODALITIES FOR THE EXAMINATION.**

The physical, written and oral parts of the examination shall be scheduled as follows:

*1. Physical part.*

| Dates          | Nature       | Boys                           | Girls          | Coef. | Eliminatory mark |
|----------------|--------------|--------------------------------|----------------|-------|------------------|
| 25 August 2020 | Track Events | 100 m or 1000 m                | 100 m or 600 m | 1     | 5/20             |
|                | Jumping      | High, Long jump or Triple jump |                | 1     | 5/20             |



|                |                      |  |                                  |   |      |
|----------------|----------------------|--|----------------------------------|---|------|
| 26 August 2020 | Throwing exercises   | 5 kg shot put , Javelin or Discus              | 3 kg shot put, Discus or Javelin | 1 | 5/20 |
|                | One collective sport | Football, Basketball, Volley-ball or Hand-ball |                                  | 2 | 5/20 |

- a. The venue of the physical part of the examinations shall be announced over the radio and on notice boards.
- b. The system of evaluation of the physical part of the examinations is that of Upper Sixth form.

**2. Written Part.**

| Dates          | Paper   | Period             | Time allowed | Coef. | Eliminatory mark |
|----------------|---|--------------------|--------------|-------|------------------|
| 29 August 2020 | General Knowledge   | 8: a.m. - 12: a.m. | 4 hrs.       | 3     | 5/20             |
|                | Economic, Political and Human Geography   | 1: p.m. - 4: p.m.  | 3 hrs.       | 3     | 5/20             |
| 30 August 2020 | Summary   | 8 a.m. - 12 : a.m. | 4 hrs.       | 2     | 5/20             |
|                | Language (French for Anglophone candidates and English for Francophone candidates). | 1: p.m. - 3 : p.m. | 2 hrs.       | 2     | 5/20             |

- 3. The latest time to arrive at the examination centre is 7:00 a.m. prompt.
- 4. Oral examination for candidates who have been declared successful.

| Dates           | Nature of paper       | Coef. | Period      |
|-----------------|-----------------------|-------|-------------|
| To be announced | Interview with a jury | 2     | From 8 a.m. |

**Article 6.- PUBLICATION OF RESULTS.**

- (1) Results of this competitive examination shall be published through an instrument signed by the Minister of the Public Service and Administrative Reform.
- (2) a) In the absence of candidates from the Armed Forces, Police and Penitentiary Administration, the number of places reserved for the latter shall be allocated to civilian internal candidates.  
 b) In the absence of internal candidates or when there is not a quorum, the number of places reserved for the latter shall be allocated to external candidates.
- (3) Successful internal candidates are admitted into the first year of their cycle of study.

**Article 7.-** This order shall be registered and published wherever necessary.

Yaounde, 130 AVR 2020

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*(Signature)*  
**JOSEPH LE**  
 MINISTER OF THE PUBLIC SERVICE  
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