

RADIO-PRESS RELEASE No. 00000008 /MINEFOP/SG/DFOP/BOEC OF 01 JUL 2020

relating to the opening of a competitive entrance examination into the Intensive Vocational Training Centres of Office Personnel (IVTC-OP) of Yaoundé, Buea and Garoua, the Intensive Vocational Training Centres of Industrial Trades (IVTC-IT) of Pitoa and of Bandenkop for the 2020-2021 training year.

**THE MINISTER OF EMPLOYMENT AND VOCATIONAL TRAINING,
HEREBY ANNOUNCES THAT:**

A competitive entrance on Psychological Test into the Intensive Vocational Training Centres of Office Personnel (IVTC-OP) of Yaoundé, Buea and Garoua, the Intensive Vocational Training Centres of Industrial Trades (IVTC-IT) of Pitoa and of Bandenkop is open for the 2020-2021 training year.

I. SPECIALITIES AND NUMBER OF PLACES

N°	Specialities	Concerned IVTC	Places per IVTC	Required Level
1.	Computerized Accounting and Management	Yaoundé, Buea, Garoua	30	Upper sixth or equivalent
2.	Graphic Design	Yaoundé, Garoua	30	
3.	Bilingual Secretaryship	Yaoundé, Buea	30	
4.	Executive Secretary	Garoua	30	A level
5.	Computer Network Maintenance	Buea, Garoua	30	Scientific or technical A Level or equivalent
6.	Accounting Secretaryship	Yaoundé, Buea, Garoua	30	Lower sixth or equivalent
7.	Computer Maintenance	Garoua	30	
8.	Motor Vehicle Electricity	Pitoa	30	Form four
9.	Industrial Electricity	Pitoa	30	
10.	Mechanical Fabrication	Pitoa, Bandenkop	30	
11.	Refrigeration and Air Conditioning	Pitoa	30	
12.	Audiovisual Editing	Pitoa	30	
13.	Marketing Commercial Agent	Garoua	30	
14.	Motor Vehicle Repair	Pitoa, Bandenkop	30	
15.	Office Automation	Yaoundé, Buea, Garoua	30	
16.	Account clerk	Yaoundé	30	
17.	Welding	Pitoa	30	
TOTAL NUMBER OF PLACES			840	

II. CONDITIONS TO BE FULFILLED :

The conditions are the following:

- all Cameroonians of both sexes at least 17 years of age having the required certificate or equivalent for the targeted specialty;
- candidates of foreign nationalities can be admitted on title.

III. COMPOSITION OF APPLICATION FILE :

Application files are received latest on the 28th of august 2020 at 15:30 prompt, in the Regional and Divisional Delegations of Employment and Vocational Training.

The files should include the following documents:

- A application form to be obtained free of charge from the Regional and Divisional Delegations of Employment and Vocational Training, in the Intensive Vocational Training Centres of Office Personnel (IVTC-OP) of Yaoundé, Buea and Garoua, the Intensive Vocational Training Centres of Industrial Trades (IVTC-IT) of Pitoa and of Bandenkop. It can also be downloaded from the website www.minefop.gov.com and MINEFOP Facebook page. The form will be stamped in the Regional or Divisional Delegation of Employment and Vocational Training by specialized services of the Ministry of Finance committed for the purpose ;
- A certified true copy of the birth certificate;
- A certified true copy of the required certificate or equivalent;
- A medical certificate issued by a public doctor attesting to the candidate's physical fitness to exercise the trades concerned;
- A receipt for payment of the sum of CFA F 10 000 (ten thousands) as registration fees for the entrance examination issued by the authority receiving the files. No other form of payment will be accepted;
- An authorization by the administration to sit for the entrance examination as concerns State workers;
- 03 (three) recent colour 4x4 size photographs, two of which should be attached to the application form;
- A CFA F 1000 A4 size envelop (postage stamp) bearing the candidate's full address to return to the candidate in case of non-selection.

IV. CALENDAR :

ACTIVITIES	PERIODS
Registration deadline	28th august 2020
Publication of lists of authorized candidates	31 august 2020
Interview, information and vocational guidance	01st au 02nd september 2020
Psycho-technical test	08th september 2020
Deliberation	14th september 2020
Publication of results	22nd september 2020

V. SCHEDULE OF PSYCHOTECHNICAL TEST :

DATE	PAPER	TIME	DURATION
Tuesday 08th september 2020	Psychotechnical Test	8am – 10am	2 hours

A statement from the Minister of Employment and Vocational Training will specify the selected examination centers by region.

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MINISTER OF EMPLOYMENT
AND VOCATIONAL TRAINING

ISSA TCHIROMA BAKARY