

ORDER No 07/20 /MINEDUB/MINESEC of 30 SEPT 2020
fixing the calendar of the 2020/2021 school year in the Republic of Cameroon.-

**THE MINISTER OF BASIC EDUCATION
AND
THE MINISTER OF SECONDARY EDUCATION,**

Mindful of the Constitution ;
Mindful of Decree No. 2011/408 of 9 December 2011 organizing the Government ;
Mindful of Decree No. 2012/267 of 11 June 2012 organizing the Ministry of Secondary Education ;
Mindful of Decree No. 2012/268 of 11 June 2012 organising the Ministry of Basic Education ;
Mindful of Decree No. 2018/190 of 2 March 2018 supplementing some provisions of Decree No. 2011/408 of 9 December 2011 organising the Government ;
Mindful of Decree No. 2019/001 of 4 January 2019 appointing the Prime Minister, Head of Government ;
Mindful of Decree No. 2019/002 of 4 January 2019 reshuffling the Government ;
Mindful of Decree No. 8111/B1/1464/MINEDUB/MINESEC of 16 July 2019 setting the calendar of the 2019/2020 school year in the Republic of Cameroon,

Hereby Order as follows:

PART I

GENERAL PROVISIONS

SECTION 1.- The 2020/2021 school year in all government and private schools in the Republic of Cameroon begins on Monday, 5 October 2020 at 7:30 a.m. and ends on Friday, 6 August 2021 at 3:30 p.m.

PART II

BREAKDOWN OF THE SCHOOL YEAR

SECTION 2.- (1) The afore-mentioned school year shall be subdivided into three (03) terms each lasting 12 weeks.

(2) The terms mentioned above in Section 2 (1) shall be interspersed with two breaks of 10 and 11 days.



SECTION 3.- The break periods shall be as follows:

- 1st break: Wednesday, 23 December 2020 at 12:00 a.m. to Monday, 4 January 2021 at 7:30 a.m.
- 2nd break: Friday, 26 March 2021 at 3:30 p.m. to Monday, 6 April 2021 at 7:30 a.m.
- Holidays for boarders shall end on the eve of the reopening day, before 6:00 p.m.

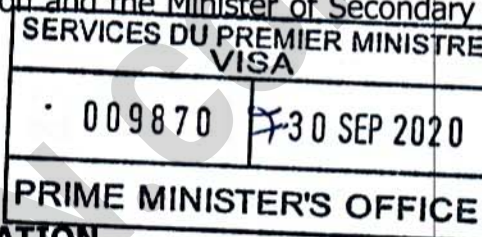
SECTION 4.- (1) The period set aside for official and competitive examinations shall run.

- from Monday, 31 May to Friday, 30 July 2021 for basic education,
- from Monday, 24 May to Friday, 6 August 2021 for secondary education.

(2) Dates for the conduct of these examinations shall be made public by specific instruments signed by the Minister of Basic Education and the Minister of Secondary Education, each in their own sphere.

PART III

PEDAGOGIC ORGANISATION



SECTION 5.- The school year shall be organised into 03 (three) terms for a total of 36 (thirty-six) weeks or 900 hours.

SECTION 6.- The terms referred to in Article 5 above shall be as follows:

For Basic Education,

- 1st Term: from Monday, 5 October to Wednesday, 23 December 2020 ;
- 2nd Term: from Monday, 4 January to Friday 26, March 2021 ;
- 3rd Term: from Tuesday, 6 April to Friday, 25 June 2021.

SECTION 7.- (1) In all the schools, each term shall be devoted to teaching, follow-up, evaluation (diagnostic, formative and summative), marking, remediation or internships.

(2) For each term, the school administration shall ensure the full coverage of syllabi, the organisation of evaluations in the form of supervised tests that could be harmonised or standardised for classes of the same level, as well as for the production of progress reports.

(3) For Secondary Education, each marked script should bear the student's name, the level, the competence and appraisal of the level of acquisition of the competence being developed. The marked script bearing the school stamp shall be returned to the class teacher after signature of parent/guardian within one week. This script is returned to the student after verification by the teacher.

(4) For secondary Education, each Pedagogic Inspectorate shall define its summative evaluation plan for the term per level/ per subject. This planning for each module shall highlight: the title, its duration, the targeted competences and the period of evaluation. The competent pedagogic services in schools are responsible for elaborating an evaluation calendar based on the planning of Pedagogic Inspectors. They also ensure it follow up.

(5) Summative evaluations shall, under no circumstances, lead to casual holidays for pupils/students who are not concerned by such evaluations.

SECTION 8.- (1) The end of each term shall be marked by the following activities:

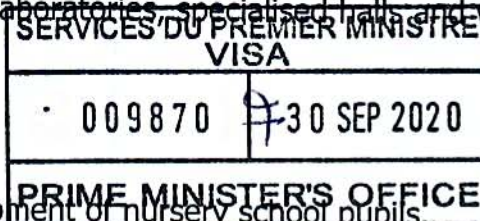
- a) The recording of pupils'/students' marks in report cards by each teacher;
- b) The calculation of averages, filling of marks and distribution of report cards to pupils/students by the Class Master or Class Teacher;
- c) Consultation meetings between the school administration and the Class Masters or Class Teachers, on the one hand, and Heads of Department or Level Coordinators, on the other hand, in the primary and secondary schools respectively.

(2) Progress records in the form of report cards carrying the general remarks of the Class Master or Class Teacher and duly signed by the principal shall be distributed to students/pupils on the last day of each term. These report cards duly signed by parents or guardians shall be returned to school within one week. School administrators should exploit the use of e-report records.

SECTION 9.- At the end of each term, the school administration shall organise a session of pedagogic follow-up activities including the following:

(1) An analysis of the results for each class, in a class council meeting presided over by the Principal/Head Teacher or any top-ranking official in the school. This meeting shall be an opportunity to assess the following aspects:

- the coverage rate of the class teaching periods in relation to the school year;
- the coverage rate of syllabi with regard to the school year;
- the attendance rate of the students/pupils;
- the coverage rate of practicals in laboratories, specialised halls and workshops in light of annual estimates;
- the success rate per subject;
- the class average ;
- the rate of comprehensive development of nursery school pupils.



(2) The organisation of a Pedagogic Day to analyse the results per class and per level, to set objectives and map out strategies for improvement.

The minutes of these meetings as well as teaching period follow-up forms shall be forwarded as follows:

- For nursery and primary education, to the Sub-Divisional Inspectors, who shall each forward a summary thereof within eight days to their respective

Divisional Delegations of the Ministry of Basic Education who shall in turn forward their own summary to the competent Regional Delegation, for appraisal and onward transmission to the Central Services, within the same deadline;

- As for secondary education and teacher training, such minutes shall be forwarded directly to the Regional Delegation and a copy to the Divisional Delegation within eight days. Regional Pedagogic Inspectors and Pedagogic Advisers shall analyse them respectively and forward their remarks within eight days to the Central Services.

(3) A general report on pedagogic provisions contained in this Order shall be sent to the Central Services at the end of each school year.

SECTION 10.- The last 2 (two) days before the holidays are set aside, amongst other activities, for the pedagogic follow-up mentioned in Section (9) above.

SECTION 11.- (1) End-of-year evaluation shall be subjected to an internal organisation within each school or sub-divisional inspectorate. For examination classes, questions shall be set following the official examination formats. For intermediary classes, evaluations shall be based on the annual school syllabus duly communicated to pupils/students.

(2) The period that is set aside for the afore-mentioned examinations and for marking spreads from Monday, 17 May to Friday, 21 May 2021. Mindful of the provisions of (1) above, no other end-of-term examination shall be organised.

SECTION 12.- (1) The section of the report booklet coming up after each term shall summarise results in the form of a report card.

(2) The report card that comes after the third term shall be a summary of the averages of the other terms and shall bear the decision of the end-of-year class council.

(3) Each page of the report booklet mentioned above must carry the pupil's/student's marks, the name, date of birth, the class of the pupil/student as well as the indication "REPEATING" or "NOT REPEATING". Beside each subject, space shall be provided for recording the competences developed during the term, the marks and the appreciations.

(4) The marks recorded in the report booklet, for the pupils/students of a class, shall also be recorded on a master sheet by each teacher, for the school archives.

Any other form of marks preservation shall serve only as a back-up to the master sheet, which is most authentic.

SECTION 13.- Unless otherwise provided for by separate instruments governing continual assessment in nursery, primary and secondary education, the end-of-year average for each pupil/student shall be calculated on the basis of the sum of averages of three (3) terms divided by three (3).

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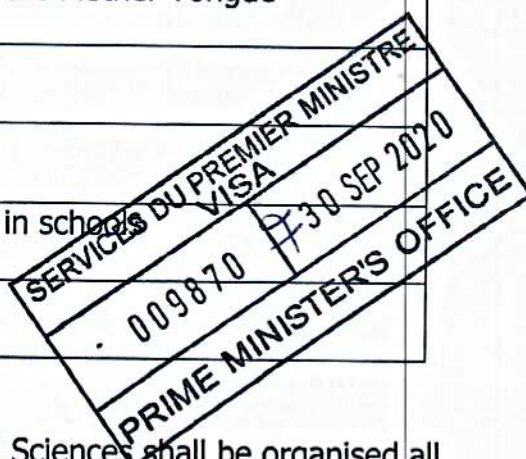
PART IV

OTHER PROVISIONS

SECTION 14.- The general assembly or school council shall hold no later than the last Friday before the reopening of the 2020/2021 school year, and the first Friday after each break as mentioned in Section (3) above. Class councils shall hold at the beginning and at the end of each term.

SECTION 15.- Several days that particularly attract the attention of our education system are set according to the table below:

DATE	DAY
Monday, 5 October 2020	The World Teachers' Day
Friday, 9 October 2020	The National Day for the Promotion of Didactic material produced from local and/or recycled Materials
Wednesday, 14 October 2020	Global Hand washing Day with water and soap
Friday, 16 October 2020	The National Guidance and Counselling Day
Thursday, 19 novembre 2020	The International Day of Philosophy
From Monday, 25 to Friday, 29 January 2021	The National Week of Bilingualism, classes shall be interrupted only on Friday, 29 February 2021
From Friday, 5 to Thursday, 11 February 2021	Youth Week
Sunday, 21 February 2021	The International Day of the Mother Tongue
Monday, 8 March 2021	The Commonwealth Day
From Thursday, 11 to Friday, 12 March 2021	"Open Days"
Friday, 12 March 2021	The National Day of Arts in schools
Saturday, 20 March 2021	The "Francophonie" Day



SECTION 16.- The pre-testing examination for Social Sciences shall be organised all over the National Territory from Thursday, 22 to Friday, 23 April 2021.

SECTION 17.- Sports and Physical Education practicals shall be organised all over the National Territory from Friday, 16 April to Friday, 14 May 2021.

SECTION 18.- FENASCO leagues "A" and "B" games shall be held during the second break period.

SECTION 19.- End-of-year holidays for the 2020/2021 school year shall begin on Friday, 6 August 2021 at noon and end:

- on Monday, 30 August 2021 at 7:30 a.m. for the administrative staff;
- on Wednesday, 1 September 2021 at 7:30 a.m. for the teaching staff;
- on Monday, 6 September 2021 at 7:30 a.m. for pupils and students.

SECTION 20.- Exceptionally on Section 19 above, pupils and students who are not involved in official examinations shall go on holidays on Friday, 11 June 2021 at noon.

PART V

FINAL PROVISIONS



SECTION 21.- (1) Apart from official public holidays and those ordered by the Head of State, any other suspension of classes shall first be authorised exclusively, by the Minister of Basic Education or the Minister of Secondary Education ; subject to modifications decided by the Prime Minister Head of the Government depending on the evolution of the COVID-19 pandemic.

(2) In any case, the total number of teaching/lesson hours per pupil/student shall not be less than 900 hours, excluding the time set aside for evaluations.

SECTION 22.- (1) Official examination levies for the 2020 session shall compulsorily be collected during school reopening by head teachers for MINEDUB and by selected digital money operators following the memoranda of understanding signed with MINESEC in compliance with Instruction No.18/000000000951/1/MINFI/DGTCFN/CLC of 22nd November 2018 on the accounting of revenues collected and deposited by mobile telephone and money transfer operators relating to the payment of tuition and examination fees on behalf of MINESEC.

These fees shall be deposited in bank accounts opened for this purpose not later than Monday, 2nd November 2020 for MINEDUB and 48 hours after collection by the operators concerned in the unique Treasury Account opened at the Central Account Office of the Treasury for MINESEC.

(2) The fees referred to in Paragraph (1) above shall be those in force as at the 2020 examination session, except those relating to the Brevet des Techniciens (BT) in Hotel Management, Grade One. Technical Teacher Certificate (CAPIET) and, Grade One Primary and Nursery Teacher Certificate (CAPIEMP).

Stamp duties for this exercise that are not included in the afore-mentioned fees shall be recovered following conditions laid down by the Minister of Finance.

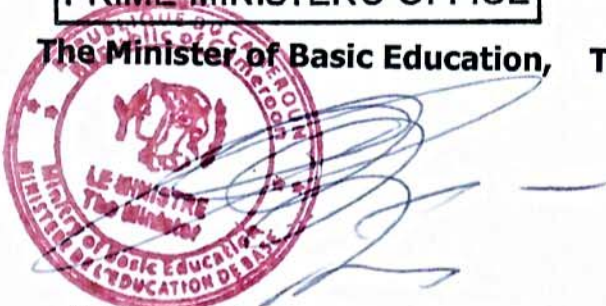
SECTION 23.- The Secretaries General, Inspectors General of Services, Inspectors General of education, Inspectors Coordinator General, Inspectors of Pedagogy, Directors in the Central Administration, the Registrar of the GCE Board, the Director of the Office du Baccalauréat du Cameroun, National Secretaries of Private Education Organisations, Regional and Divisional Delegates of Education, Education Secretaries,

sub-divisional inspectors, Principals and Head teachers shall, each in their own sphere, be charged with the strict implementation of this Order, which shall be registered, published according to the procedure of urgency, and inserted in the Official Gazette in English and French. /-

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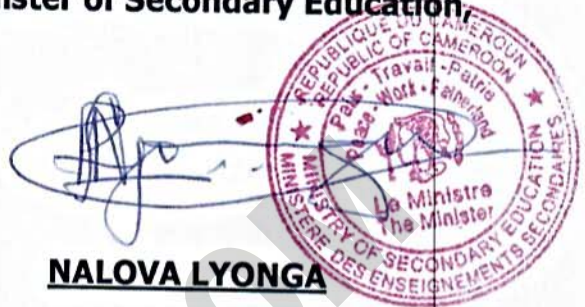
Yaounde, the 13 0 SEPT 2020

The Minister of Basic Education,



ETOUNDI NGOA Laurent Serge

The Minister of Secondary Education,



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CALENDRIER DE L'ANNEE SCOLAIRE 2020/2021

2020/2021 SCHOOL YEAR CALENDAR

N°	SEMAINES/WEEKS	CONTENUS ET INTERRUPTIONS DES CLASSES/CONTAINS AND BREAK PERIODS	TRIMESTRES/TERMS
01	05 Oct - 09 Oct 2020	Pour le trimestre/for the term: APPRENTISSAGE DES RESSOURCES/TEACHING/LEARNING OF ESSENTIAL KNOWLEDGE ACTIVITES D'INTEGRATION/INTEGRATION ACTIVITIES ÉVALUATIONS/ASSESSMENTS	1er TRIMESTRE/ 1st TERM
02	12 Oct - 16 Oct 2020		
03	19 Oct - 23 Oct 2020		
04	26 Oct - 30 Oct 2020		
05	02 Nov - 06 Nov 2020		
06	09 Nov - 13 Nov 2020		
07	16 Nov - 20 Nov 2020		
08	23 Nov - 27 Nov 2020		
09	30 Nov - 04 Dec 2020		
10	07 Dec - 11 Dec 2020		
11	14 Dec - 18 Dec 2020		
12	21 Dec - 23 Dec 2020		
13	28 Dec 2020 - 01 Jan 2021	1ère INTERRUPTION/1st BREAK	
14	04 janv - 08 Jan 2021	Pour le trimestre/for the term: APPRENTISSAGE DES RESSOURCES/TEACHING/LEARNING OF ESSENTIAL KNOWLEDGE ACTIVITES D'INTEGRATION/INTEGRATION ACTIVITIES ÉVALUATIONS/ASSESSMENTS Semaine de la jeunesse/youth Week : 05-11 Fév/Feb 2021 Semaine nationale du bilinguisme/National Week Bilingualism : 25- 29 Jan 2021	2e TRIMESTRE/ 2nd TERM
15	11 Jan - 15 Jan 2021		
16	18 Jan - 22 Jan 2021		
17	25 Jan - 29 Jan 2021		
18	01 Fév/Feb - 05 Fév/Feb 2021		
19	08 Fév/Feb - 12 Fév/Feb 2021		
20	15 Fév/Feb - 19 Fév/Feb 2021		
21	22 Fév/Feb - 26 Fév/Feb 2021		
22	01 Mar - 05 Mar 2021		
23	08 Mar - 12 Mar 2021		
24	15 Mar - 19 Mar 2021		
25	22 Mar - 26 Mar 2021		
26	29 Mar - 02 Avr/Apr 2021	2ème INTERRUPTION/2nd BREAK Pâques/Easter : 04 avril/april	
27	06 Avr/Apr - 09 Avr/Apr 2021	Pour le trimestre/for the term: APPRENTISSAGE DES RESSOURCES/TEACHING/LEARNING OF ESSENTIAL KNOWLEDGE; ACTIVITES D'INTEGRATION/ INTEGRATION ACTIVITIES; ÉVALUATIONS/ ASSESSMENTS Fête nationale/National Day : 20 Mai/May Ascension : 13 Mai/May Ramadan : 12 et 13 Mai/May	3e TRIMESTRE/ 3rd TERM
28	12 Avr/Apr - 16 Avr/Apr 2021		
29	19 Avr/Apr - 23 Avr/Apr 2021		
30	26 Avr/Apr - 30 Avr/Apr 2021		
31	03 Mai/May - 07 Mai/May 2021		
32	10 Mai/May - 14 Mai/May 2021		
33	17 Mai/May - 21 Mai/May 2021		
34	24 Mai/May - 28 Mai/May 2021		
35	31 Mai/May - 04 Jui/Jun 2021		
36	07 Jui/Jun - 11 Jui/Jun 2021		
37	14 Jui/Jun - 18 Jui/Jun 2021		
38	21 Jui/Jun - 25 Jui/Jun 2021		
39	28 Jui/Jun - 02 Juil/Jul 2021	EXAMENS OFFICIELS ET RESULTATS/ OFFICIAL EXAMINATIONS AND RESULTS	
40	05 Juil/Jul - 09 Juil/Jul 2021		
41	12 Juil/Jul - 16 Juil/Jul 2021		
42	19 Juil/Jul - 23 Juil/Jul 2021		
43	26 Juil/Jul - 30 Juil/Jul 2021		
44	02 Aou/Aug - 06 Aou/Aug 2021		
45	09 Aou/Aug - 01 Sep 2021	CONGE DU PERSONNEL ENSEIGNANT/ TEACHERS' LEAVE	

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