

GENERAL CERTIFICATE OF EDUCATION BOARD

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Decision No. 0869/2020/GCEB/DRE/DRTS/EO-ALTVE/EO-ILTVE
Bearing on Information to Candidates for the 2021 Registration

Buea: 30TH October, 2020

2021 REGISTRATION INFORMATION TVE CANDIDATES

READ THIS LEAFLET CAREFULLY AND KEEP FOR REFERENCE.
CLOSING DATE FOR REGISTRATION: **FRIDAY 15TH JANUARY 2021.**

TECHNICAL AND VOCATIONAL EDUCATION EXAMINATIONS JUNE 2021 SESSION

The following and any additional instructions given to you by your Chief of Centre must be strictly respected. The Board will **NOT** accept entries that fail to comply with these instructions.

- Take along the following documents to the chief of centre for registration:
 - Clean and clear photocopy of Birth Certificate
 - Clean and clear photocopy of National Identity Card for External Candidates
 - Clean and clear photocopy of Ordinary Level Results Slip or any relevant certificate for those registering for Advanced Technical and Vocational Education Examinations, and those going in for single subjects' registration.
- Consult the Examination Timetable for the June 2021 session available at the Centre as well as the List of Specialties (Form T5) before making any entry to ensure that your choice of subjects do not clash. No adjustments will be made if clashes occur with any other subject, examination or event. Candidates shall not be allowed to sit in for a subject that is not on their Individual Timetable.

3. Examination Fees:

Three types of examination fees are payable, namely: **Registration Fee**, **Subject Fee** and **Practical Fee**.

All fees must be paid **ONLY** through MTN Cameroon Mobile Money. Do not pay your money to any other person. The 1000 FCFA for franking of Form T3 (Ministerial letter N° 00005452/MINFI/SG/DGI of 19th August, 2019) shall be paid **ONLY** to the Chief of Centre.

The Fees for the 2021 session are as follows:

	Intermediate Level Entry	Advanced Level Entry
Registration Fee	8,000 FCFA	9,000 FCFA
Subject Fee	1,000 FCFA per subject	2,000 FCFA per subject
Practical Fee	5,000 FCFA per subject	5,000 FCFA per subject.

No form will be accepted by the Board without the payment of all corresponding examination fees and attached copies of all relevant documents. **Check your receipt to be sure that the subject entries and fees are correct.**

4. The Registration shall be in three phases.

Phase I: Pre-Registration:

- Present yourself to the Chief of Centre for Pre-Registration formalities.
- Present all relevant information relating to your registration to the Chief of Centre.
- Follow the Pre-Registration procedure with the Registration Officer of your Centre, at the end of which a Pre-Registration receipt will be printed and handed to you.
- Check the Pre-Registration form to confirm the choice of your specialty and subjects before proceeding to pay.

Phase II: Payment of Registration fees:

- Take the Pre-Registration receipt to any **MTN Mobile Money** agency for payment using the Code ***126*007#**.
- Select the option **GCE Board** and proceed with the payment.
- Upon validation of your payment, a transaction receipt will automatically be generated by MTN.

Phase III: Validation of your Registration:

- Present the print-out receipt to your Chief of Centre or Registration Officer to validate your registration.
- Upon validation of your registration, an Individual Timetable (IT) will be printed and given to you for confirmation and signature.
- **Check all information carefully before signing. If there are errors, ensure that corrections are done on the spot.**

5. Those making entries for both Intermediate and Advanced Technical and Vocational Education Examinations must register each level separately. **Candidates should not take the same subjects at Intermediate and Advanced Levels at the same Examination session.**

6. **Dismissed Students:** A student may be dismissed after registration but must remain a candidate at the registration centre i.e. there is **NO DISMISSED CANDIDATE**.

7. **Compulsory Subjects:** All Professional Subjects and Related Professional Subjects are compulsory. Compulsory subjects at the Intermediate level also include English Language, French and Mathematics. All Candidates who absent themselves from any paper of English Language, French and Mathematics shall be considered absent for the entire examination and their results shall be nullified.

8. **Absence in any paper of a subject is regarded as absence from the subject. A candidate will not obtain a pass in specialty if he/she is absent in any paper of the Professional Subjects.**

9. **General Conditions for Candidates:**

No age-limit is set by the Board for candidates to enter for the TVE Examinations.

Minimum qualification for entry:

i. Intermediate Level:

- a. Candidates who have completed a 5-year secondary school course in Technical Education.
- b. Candidates who have previously attempted the TVEE Intermediate or GCE Ordinary Level examinations.
- c. Teachers' Grade III Certificate.
- d. R.S.A. Stage I Certificate.
- e. BEPC / CAP

ii. Advanced Level:

- a. Pass grades in at least four GCE Ordinary Level Technical subjects or five TVEE Intermediate Level subjects.
 - b. Show proof of pass in Probatoire Technique or Probatoire de Brevet de Technicien Examinations
 - c. Holder of CAP or BEPC, in addition to which the candidate must show proof of promotion into Upper Sixth Form as per the School Council Decision.
10. Candidates banned from previous GCE Board Examinations **will not** be accepted. However, if an appeal against a ban is pending, an entry may be accepted provisionally but will be nullified if the appeal is unsuccessful. No results will be issued until the outcome of the appeal is known. However, any candidate who completes his/her debarment period can enter for the examination.
11. **Subjects for the Examination:**
Candidates of the Technical and Vocational Education Examination at the Intermediate Level shall offer at least **nine subjects and at most eleven subjects** which **must** include the following: **English Language, Mathematics and French. At the Advanced Level, they shall offer at least six subjects and at most eight subjects.**
Single Subjects Entry: Candidates of TVEE are allowed to register for single subjects as follows: Intermediate Level a maximum of **THREE** subjects; Advanced Level, a maximum of **TWO** subjects.
12. **Do not register twice or in more than one Centre for the same Examination session.**
13. The spelling and order of your name, Date of birth should be as on the Birth Certificate submitted.
14. Fill and submit the entry Form T3 (Candidates' Entry Form) to your Chief of Centre for confirmation.
15. **Candidate Identification Number is nine digits. This will be given to you by the Registration Official.**
16. Consult the Chief of Centre for information on the time and place for the Practical Examinations.
17. Results Slips and Certificates will be sent to candidates through your Chief of Registration Centre. Those not collected from the Chief of Centre **within six months of delivery**, will be returned to the Board.
18. ***At the end of the Registration Exercise (15-01-2021) consult the Draft Candidates' List posted on the Notice Board. Report any errors of name, date of birth, choice of specialties and subjects etc. to your Chief of Centre. Candidates who fail to take part in this exercise shall have themselves to blame for any errors on their Result slips and Certificates.***
19. Channel all complaints about your entries through your Chief of the Registration Centre to the GCE Board. **The Board will not enter into any direct correspondence with either the candidate or his/her representative. All such persons must write to the Board through the Chief of Centre.**
20. Study the attached sample E-Registration screen so that you are well prepared to answer questions at the registration post.
21. **Candidates shall not be allowed into the examination hall 15 MINUTES AFTER THE START OF THE EXAMINATION.**
22. Candidates should avail themselves of the rules and regulations in the current GCE Board syllabuses.

DANG AKU H. Doming
REGISTRAR

